

1, As a fresh student, I'm interested in the accommodation in a dormitory. How should I apply?

- Before selecting and booking the dormitory accommodation, it's necessary to read and accept the Rules of Accommodation in the Dormitories of Charles University in Prague / Director's Provisions No. 9/2015 : [http://kam.cuni.cz/KAM-2-version1-2015\\_navrh\\_or\\_zasady\\_ubyt\\_v\\_.pdf](http://kam.cuni.cz/KAM-2-version1-2015_navrh_or_zasady_ubyt_v_.pdf)

The quickest and most convenient way for the university students to book the accommodation is to use the web-based sales portal, until full capacity:

<https://rehos.cuni.cz/crpp/>, or directly in the accommodation offices of the dormitories. The students with special requests (as defined by Accommodation principles, part 3) - according to schedule.

2. How do I know that my room is booked and paid?

- Once registered, you can book a vacant bed right away. Then you'll get the booking confirmation with a call to pay the advance - 1800 Kč. Once paid, the place is reserved for you. The information on payments, confirmation and money reception is entered by KaM.

3, How can I pay the advance?

- All information on the payment possibilities are available at our web pages: [http://kam.cuni.cz/KAM-266-version1-postup\\_pri\\_platbe\\_dlouhodobu\\_z.pdf](http://kam.cuni.cz/KAM-266-version1-postup_pri_platbe_dlouhodobu_z.pdf)
- For control and confirmation, please mail to [platba@kam.cuni.cz](mailto:platba@kam.cuni.cz)
  - Phone: 222 515 549 - Zuzana Kožešníková
  - Or address: KaM UK, Voršilská 1, 116 43, Praha 1
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4, I forgot to put down my variable symbol when paying for the dormitory. Is it possible that my is still in the ones that are unaccounted for?

- Please deliver the account statement/payment order copy to the accommodation office or mail it to [platba@kam.cuni.cz](mailto:platba@kam.cuni.cz)

5, I want to cancel the booking of the dormitory I haven't moved in to yet, though I have paid the advance.

- Please inform on it the accommodation office of the said dormitory in written, and state the account number to send the advance to, minus the cancellation fee (Czk 450).

6, What do I need to start my accommodation in the dormitory?

- A valid ID or passport, 1 photo, the original certificate of study issued by the study department (not ISIC), and cash or payment card to pay the accommodation fee for the first month.

7, When the accommodation contract is signed?

- Print your own copy or get it at the accommodation office. Sign it and submit it when starting the accommodation in the dormitory.

8, I have found another accommodation. How could I terminate my accommodation in the dormitory before the due date?

Termination of accommodation 1.

Accommodation can/will be terminated: a) when the accommodation contract period has expired, unless the parties involved sign a written agreement to extend the contract period, b) before the accommodation contract's agreed-upon end date, by written notice from the tenant, even without giving a reason, with a 30-day notice period, effective from the day after the day that the statement is delivered to the accommodation provider; hereby there is no effect on tenant liability for any financial loss potentially incurred to the accommodation provider by breaking the accommodation contract early, according to provision § 2330, Article 2 of the civil code. If in doubt, the notice is assumed to have been delivered to the accommodation provider three days after it was sent. Any financial loss which the accommodation provider is unable to prevent is always interpreted as a sum corresponding to the price difference between the price of the accommodation that should have been paid according to this contract and the price of the accommodation that should, on the basis of the effective price list, be paid in the event that the contract is fulfilled for the full period of accommodation. If the 30-day notice period is not upheld, financial loss will include payment of an amount corresponding to the standard price for accommodation in the stipulated capacity for the following 25 days starting from the day on which the tenant's accommodation was terminated.

9, How do I checkout of the dormitory?

- The following rule applies to all students: on the date the accommodation is terminated, the cleaning lady will check the room (including the inventory) and the checkout form will be filled out. You will take the bedclothes and the keys to the bedclothes storage area, and then you will get to the accommodation office to close your accommodation account. This also applies when you leave the dormitory for Erasmus or scholarship, save you'll have to present your Erasmus or scholarship confirmation copy.

10, What do I do when I want to move from one dormitory to another?

- First, get the accommodation in the new one. Then, on a day of your choice in the morning hours, terminate the accommodation on the original dormitory, and tell the accommodation office you're moving to another Charles University dormitory. In the afternoon on the same day, you may move in to the new dormitory.

11, Can I use the internet in the room, even though I'm not a Charles University student?

- Yes, the internet is available for any student. However, you need an ID and password that you can establish at the Information, consulting and social center of Charles University in Prague, Celetná 13, Praha 1. Visit the accommodation office with this number, to have it entered to the MF system; the internet payment will be charged to you. In Hradec Králové and Pilsen, the dormitory is responsible for this.

12, How can I book a specific room for the next academic year?

- In most dormitories, the booking is done via the dormitory board during the second half of August, using the application available usually on a specific website, or a specific time schedule; the dormitory board will inform you thereof by e-mail. For the booking, an ID is necessary, received during the enrollment procedure.

13, Can I keep a pet at the dormitory?

- Pets are generally not allowed. An exception can be granted by the dormitory manager based on a written request, specifying the period you want to keep the pet, and including the approval of all roommates and the dormitory board. In addition, you have to submit the veterinary certificate on the health status of the pet (vaccination certificate), and, in case of a dog, also its photo.

14, Can I have my own bedclothes?

- Yes; upon the start of the accommodation, you will receive the dormitory's bedclothes, but you can bring your own as well. The set you receive must be returned when the accommodation ends.

15, Is it possible to book just two or three nights in your dormitory during the holiday?

- Yes, it's possible. The prices are available at our website:  
[http://kam.cuni.cz/KAM-65-version1-price\\_list\\_cenik\\_dc\\_2015.pdf](http://kam.cuni.cz/KAM-65-version1-price_list_cenik_dc_2015.pdf)

16, Why is there no WIFI connection in the dormitories?

- We prefer cable connection to guarantee the availability and broadband speed. Given the ongoing reconstruction of the dormitories, we prefer renovation and improvement of housing in the first place, with WIFI implementation in tow; in several dormitories, it's already working in shared areas and halls. Due to the high financial costs, we cannot still provide WIFI in the rooms, but we're working on that.

17, Can I make a booking even though I haven't got my ISIC yet?

- Yes; you must register first, and instead of an ID (which you will receive during the enrollment procedure), use the e-mail address (the same as used for registration) as the username.

18, I'm going to abroad at the start/end of the accommodation. Can anyone else do the procedure for me?

- Yes, provided he/she has your duly signed and officially certified authorization to receive the room/bed, and an ID; he/she also has to sign the accommodation contract on your behalf, and pay the first accommodation payment, and/or the deposit unless paid before.

19, I want to live with my partner who isn't a university student. Is it possible?

- Yes; for non-studying roommates, the prices for general public apply, and 50% discount is provided in case the accommodation lasts for 2 months or longer.

20, I want to live on Charles University dormitories but I'm a student of a different university.

For students of other universities, different price and accommodation conditions apply. To book a room online using the web portal, use your e-mail as the username, instead of the ID generated for Charles University students. You may also apply for accommodation right at the dormitory, presenting the certificate of study and the completed form available for download at [http://kam.cuni.cz/KAM-330-version1-zadost\\_o\\_ubytovani\\_2015.pdf](http://kam.cuni.cz/KAM-330-version1-zadost_o_ubytovani_2015.pdf)

21, Can I have my own furniture in the room?

- No, unfortunately. The dormitories are fitted with their own furniture. An office chair, armchair, mirror or another minor parts and accessories are approved though, based on the agreement with the accommodation office.

22, Can I use my own appliances and devices?

- Upon the start of the accommodation, a student must register all his/her own appliances and devices in the accommodation office. These devices must conform to all necessary safety regulations. Using these devices (including PC), the student is charged monthly fee for power consumption, based on the valid price list. This fee is included in the final accommodation price. The use of services is governed by the Accommodation contract – General conditions of accommodation in the dormitories of Charles University in Prague, and the Rules of accommodation in the dormitories of Charles University in Prague.