

Last updated 7.3.2024

Hello, and welcome to the Hvězda Dormitory!

This document is a collection of information and links you might find helpful during your stay at this dorm.

Quick do's and don'ts

DO clean up after yourself, both in the common areas and also in your room, it is your responsibility, common areas are cleaned every weekday, but other students also want to use them after you and cannot wait until tomorrow, and there is no room service to clean up your room. Some cleaning utensils (like a mop, or a vacuum) can be borrowed at the reception.

DO report anything **broken** in your room, or in the common areas, by scanning the QR code at the inside of your room door and filling out the form. If it is urgent, please report it at the reception. It will be **repaired** as soon as possible.

DON'T throw your **trash** inside of the kitchen trash cans, those are there strictly for cooking waste! Take the garbage bag from your own trash can right into the bins in front of the dormitory entrances.

DON'T smoke inside your room, or anywhere inside of the dormitory, not even leaning from the window. It is strongly prohibited, not to mention you will create a smoke-filled environment for your neighbors. If you need to smoke, please go outside, or to the smoking room in block 1.

DON'T violate the **nighttime law** by being **loud** between **10PM and 6 AM**, **police have been called** in the past because of this and there is a **fine**.

Accommodations office (ubytovací kancelář)

Trouble with your housing reservation, payment, contract, room assignment, or similar? These are some of the things that the accommodations office can help you resolve.

So how and when can you access the accommodations office? The information in this document is **accurate at date in the header of this document**, always up-to-date information can always be found on the following links: [Contact information](#) and [office hours](#)

Office hours	Morning	Afternoon
Monday – Thursday	8:00 - 11:00	12:45 - 15:00
Friday	CLOSED	CLOSED
Saturday - Sunday	CLOSED	CLOSED

Email: kolej.hvezda@kam.cuni.cz

Phone: +420 220 431 371 and +420 220 431 372

The physical location of the accommodations office is directly in front of the block 3 entrance, across the parking lot.

If there is more **serious trouble**, please contact the **Head of Dormitory**:

+420 605 200 041

jitka.janosova@kam.cuni.cz

Bed linens and laundry (povlečení a prádelna)

Exchange of the bed linens that are prepared on your bed upon arrival is done every 14 days (longer during summer holidays) in the basement of block 2 (even if you live in another block).

The schedule at the time of writing is: **every other Wednesday 7-10 and 13-14:30**

Current information can be found on an **information board** near the reception.

Towels and kitchen towels are not included in the linens, and you will have to bring or get your own.

Laundry and drying can be done by borrowing a key to the washing machine (or dryer) in exchange for your dorm card at the reception.

At the time of writing the prices are **15 CZK/30 minutes** for the washing machine and **12 CZK/30 minutes** for the dryer. Air drying in the drying room is free (key also at reception) and drying your clothes in your room is forbidden.

Current prices can always be found [here](#).

Bathrooms and kitchens

Apart from the family rooms, bathrooms and kitchens are shared for each corridor, there are 2 kitchens and 2 bathrooms, one of each at every end. A fridge can be found in your room, if there isn't one, contact the accommodations office.

The kitchens have a stove, oven, and a microwave. The oven grate is available to borrow at the reception. All other kitchen utensils you need to bring or buy yourself.

Don't leave your dirty dishes and utensils lying around in the kitchen, if they are left there for too long, they might be assumed to be discarded and **removed!**

Please be aware that despite the male/female designation on the toilets, students are known to use the one closest to their room, so please lock the door of the stall you are in. (a good idea in any bathroom)

Internet, exercise, hobbies, studying, party, cafeteria

The **Eduroam wifi** is available to anyone who has registered with their host faculty and has a student card. (the Charles University ISIC) If you haven't registered yet, please do so and you will receive the username and password that can also be used for the wifi.

In block 2, you can exercise at the **gym** if you pay the fee at the block 2 reception, pricing at the time of writing is:

1 day	50 CZK
1 month	300 CZK
5 months	900 CZK
10 months	1600 CZK
1 year – 12 months	1800 CZK

Current prices can be found near the block 2 reception on the information board.

On the map below you can also see 3 different parks nearby that you can exercise/go for a walk in.

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There are **14 study rooms** at Hvězda, you can borrow a key to them at the reception, if you need a quieter place to study.

If you play an **instrument**, it is possible to borrow a key at the reception to a **music room** where you can practice, there is even a **piano** you can use.

There is also a **DIY work room** at Hvězda, if you need to do some work with tools, follow [this link](#) and contact the administrator to use it.

The **bicycle room** can be similarly accessed by borrowing a key at the reception.

There is a **cafeteria** near block 3 where you can use your ISIC to buy student meals, according to the current menu, which you can find here:

<https://kamweb.ruk.cuni.cz/webkredit/Ordering/Menu?canteen=54>

Finally, there is a **party/social room** that can be borrowed for **10 CZK/hour** at the block 2 reception. A **500 CZK refundable deposit** is required, it will be returned to you once you clean up the party room after yourself and return the key at the reception.

Rent payment

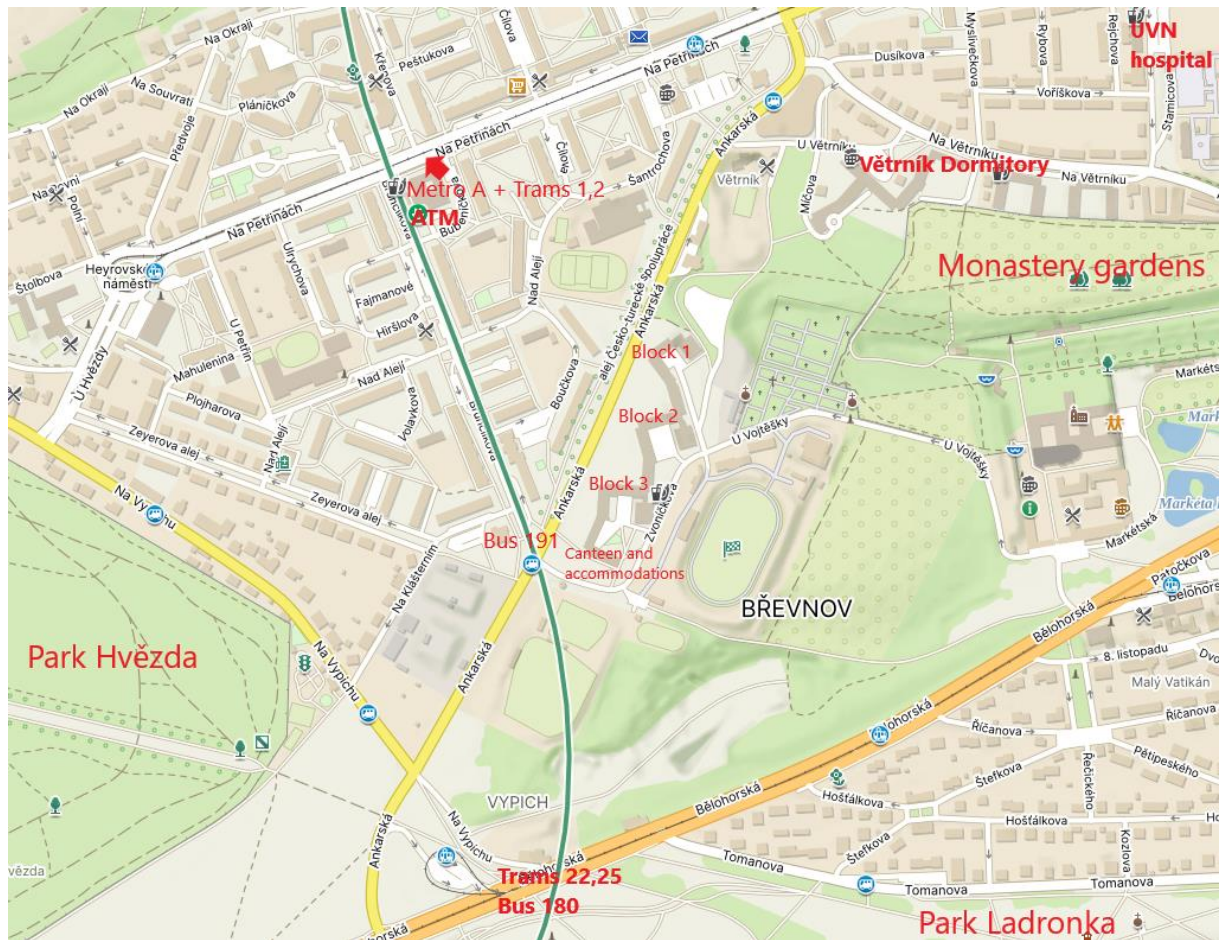
Rent needs to be paid before the 20th of the month previous (for example you need to pay for April before the 20th of March)

The amount you need to pay should be sent to you around the 10th day of the month and is dependent on the length of the month (you will pay less for 28 nights of February than 31 nights of January)

It is possible to pay either by cash or card at the accommodations office, or through a bank transfer.

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Transportation and map of surroundings



Housing Assistant

Still unsure? Have other questions that weren't answered here?

Contact the Housing Assistant at the QR code below, the [link right here](#) or on Whatsapp at +420 771 282 844.

The Housing Assistant is a Czech student who has experience and knowledge about living in the Hvězda dorm, as well as the ability to translate to and from Czech if needed.

