

The procedure for confirmation of accommodation at the halls of residence at Charles University in
Prague for foreign students

1. On the basis of positive receipt of a request for accommodation at the Charles University halls of residence within the terms of a specific study programme, the applicant is required to pay a so-called accommodation reservation fee. Reservation of accommodation validity is conditional on payment of an accountable deposit in the value of CZK 1,800 plus a monthly rent of CZK 3,800 inclusive, i.e. total amount will be CZK 5,600.
2. The deposit according to paragraph 1 forms funds for payment of the last month of accommodation.
3. When accommodated at the halls of residence in Prague, Plzen and Hradec Králové, use the following account number:
19-3321280297/0100
IBAN: CZ2201000000193321280297
SWIFT: KOMBCZPPXXX

Name and title of the account holder:

Univerzita Karlova v Praze
Koleje a menzy
Voršilská 1, 116 43 Praha 1

Name and address of the bank

KOMERČNÍ BANKA a.s.
Spálená 108/51
110 00 Praha 1

Please make sure that the message for the payee contains full student's name, surname and the date of birth. The provider of accommodation will charge incurred costs, related to crediting the payment from an account kept abroad, to the student's account, unless these are paid by the payer.

4. In the event that the student does not pay the deposit or the payment cannot be identified, the student's reservation will be cancelled and the halls of residence and refectories will be unable to guarantee accommodation at the Charles University halls of residence. Such students may only be accommodated at the Charles University halls of residence in the event that there are vacant accommodation capacities in the specific accommodation area.
5. The voucher (confirmation of accommodation) you received from the faculty's study department is only valid if the deposit according to paragraph 1 is paid.
6. Accommodation at the Charles University halls of residence is governed by the internal Halls of residence and Refectory rules, which are published at www.kam.cuni.cz.

When accommodated at the halls of residence in Prague, Plzen and Hradec Králové, use the following account number:

19-3321280297/0100

IBAN: CZ2201000000193321280297

SWIFT: KOMBCZPPXXX

Name and title of the account holder:

Univerzita Karlova v Praze

Koleje a menzy,

Voršilská 1, 116 43 Praha 1

Please make sure that the message for the payee contains full student's name, surname and the date of birth.