

Cleaning rules in the rooms of the Hostivař Dormitory

The client understands that he/she is obliged to regularly clean his/her room reserved for him/her by the attachment to the accommodation agreement, in the extent as stated below, and according to the room type. Furthermore, the client is obliged to watch regularly for extraordinary incidents, such as water leaking through building structures, failures in power distribution, the excessive heating of power distribution systems, occurrence of unwanted insects, etc. All these events must be immediately reported at the reception, or dormitory management.

The client also understands that he/she must buy cleaning products on his/her own, at his/her own costs. The disinfection must be done using freely available anti-bacterial products.

The provider of accommodation provides cleaning tools, such as brushes, sweeps, vanes, buckets, mops etc.). Also a vacuum cleaner is available to rent for a fee.

The cleaning will be done in the following extent:

Daily:

- Dump the garbage into the appropriate bins or containers as indicated by the dormitory manager; sort the waste according to type
- Ventilate the room sufficiently
- Air the bedclothes

In the kitchenettes on each floor:

- Perform the basic cleaning in the kitchenette, clean working areas and remove the food remains
- Check the food (dates of expiry) in the fridges, remove expired and wasted food

In the bathrooms in the rooms:

On the building 10 in the showers and WC on each floor, and in the shower center:

- Perform the basic cleaning in the bathroom and WC, maintain cleanness and hygienic conditions after each use.

Weekly:

- Wash the floor in the room and on the balcony, vacuum the carpets
- Dust the furniture and window sills

In the bathrooms in the rooms:

- Wash and polish the mirror
- Wash and disinfect the tiles
- Disinfect the lavatory including the seat, sink and shower.
- Wash the bathroom floor

Monthly (including tasks according to weekly report):

- Vacuum mattresses, the inner area in the bed, and upholstered furniture
- Use damp cloth to clean radiators, window sills and doors
- Defrost the fridge and thoroughly clean it from outside and inside

Before moving out of the room, the client must clean and clear out the room, and hand it over to an authorized representative of the dormitory management.

Client's declaration:

I'm aware of the aforementioned cleaning rules and I will clean my room as required. To confirm this, I hereby sign this declaration. I also undertake to change my bedclothes no later than after 3 weeks, and to use the bedclothes for the bed, pillow and blanket.

In date:

Name:

Signature: